



THE  
KING'S  
SCHOOL

International Student  
Handbook







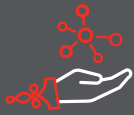


*The King's School is a Christian community that seeks to make an outstanding impact for the good of society through its students, and by the quality of its teaching and leadership in education.*

THE KING'S SCHOOL MISSION STATEMENT

# School Values

---



## RESPONSIBILITY

We take responsibility for others and ourselves.

Responsibility means recognising that we share our lives with others in a shared world. Living and learning in community means taking responsibility for contributing positively and actively to our community and our world. Responsibility for our world means living sustainably. Responsibility is strongly aligned with compassion and integrity, for we reach out with compassion and demonstrate integrity when we choose to take responsibility for ourselves and others.

**Take responsibility.**



## COMPASSION

We live to serve one another. Having compassion means

caring for others, being kind and gentle. Compassion is stronger than sympathy or empathy; it is much more active and intentional. In a Christian sense, it is going out of one's way to help others, to be generous towards others, to care for others and stand up for others. Compassion is strongly aligned with humility and responsibility, for it is from an attitude of humility that we choose to take responsibility for others and reach out to them with compassion.

**Be compassionate.**



## HUMILITY

We do not think more highly of ourselves than

we ought. We are human and we share in the humanity of others. Being humble arises from our Christian belief that we are equal in the sight of God because we are all created in His image. Humility is strongly aligned with respect and compassion, for it is when we are humble that we are able to respect one another and are motivated to reach out to others with compassion. Being humble recognises that we are not always right; we get things wrong.

**Be humble.**



## INTEGRITY

We live our lives with integrity. To demonstrate integrity means to live a life that is integrated

and balanced, cohesive and coherent. As a community of integrity, we are unified and work together for the common good. We are trustworthy and reliable, we follow through with conviction and courage. Integrity is strongly aligned with responsibility and honesty, for when we are true to ourselves and one another and exercise responsibility, we demonstrate our integrity.

**Demonstrate integrity.**



## HONESTY

We are honest. Honesty means being trustworthy, sincere and authentic. We are true to ourselves,

and one another. We do not mislead or misrepresent each other. As members of our community, our trust for one another depends on honesty. Honesty is strongly aligned with integrity. Our commitment to being honest with each other enables us to be trustworthy and live with integrity while showing respect for one another.

**Be honest.**



## RESPECT

We respect one another and ourselves. Respect

involves valuing people and property so that neither is dishonoured. We respect other's beliefs and points of view. We do not bully or impose our will on others, whether in thought, word or deed. We respect ourselves by adopting a lifestyle that is balanced and promotes wellbeing. Respect is strongly aligned with humility and honesty. When we are committed to the truth and able to recognise we may be wrong, we are able to show respect.

**Show respect.**



## EXCELLENCE

We strive to be excellent for others and ourselves. We do this in order to make an outstanding impact for the good of society. Striving for excellence means seeking to improve and better ourselves; to be always growing. Our striving for excellence is that we may be excellent for the sake of others. Excellence is strongly aligned with a life of compassion, humility, respect, honesty, integrity and responsibility, for it is when we commit ourselves to serve others that we strive to be excellent for others.

**Strive for excellence.**

# Contents

---

<b>Welcome to The King's School</b>	<b>7</b>	<b>Student Welfare and Accommodation</b>	<b>26</b>
Application process and English requirements	8	Accommodation and boarding	26
English language proficiency requirements	8	Welfare and pastoral care in boarding	27
Applying as an international student	8	Weekend activities and holidays	27
Fees	9	Homestay policy during holidays	27
Education Agents	9	<b>Living in Sydney</b>	<b>29</b>
Interview and offer of place	9	<b>Key contacts</b>	<b>30</b>
Acceptance of offer and what happens next	9	Senior School Campus	30
Visa, local guardian and health cover information	9	Tudor House Primary Campus	30
Local guardian requirements	9	Additional local emergency helpline websites and phone numbers	30
Payment of School fees	10	Additional contact details	31
Terms and conditions of enrolment	10	Resolving problems	31
Orientation for new students	10	<b>Policy Documents and Forms</b>	<b>32</b>
<b>Overview of The King's School</b>	<b>13</b>	<b>The ESOS Framework – providing quality education and protecting your rights</b>	<b>32</b>
Location and campuses	14	Protection for overseas students	32
Outstanding facilities, equipment, learning resources	18	Your rights	32
Senior School Campus (Year 7 – 12)	18	Your responsibilities	32
Primary School Campus, Tudor House campus (Year 3 – 6)	20	<b>Terms and Conditions of Enrolment</b>	<b>32</b>
<b>Studying at King's</b>	<b>23</b>	<b>Fee Schedules</b>	<b>37</b>
Courses offered	23	Senior School International Fee schedule	37
Course duration and holiday breaks	23	Tudor House International Fee schedule	39
Qualifications gained	23	<b>Glossary</b>	<b>41</b>
Teaching and learning at King's	24		
Assessment methods	24		
Requirements for satisfactory course progress	24		
Requirements for satisfactory attendance	24		
<b>Fees and Refunds</b>	<b>25</b>		
Advice on potential changes to fees over duration of course	25		
Cancellation and refund policies	25		







# Welcome to The King's School

---

We are delighted that you are interested in our unique School. This Handbook will help you in your application to The King's School and should be read in conjunction with the prospectus and other information on the School's website which also includes our current fee schedule.

The King's School is Australia's oldest independent School, located in the heart of the country's largest global city. The student population is reflective of Sydney's rich cultural diversity. The School's exceptional boarding facilities and educational reputation attracts strong interest from international students who make an important contribution to our boarding community.

We enrol international students from Years 3 – 6 at the Tudor House campus and in Years 7 – 12 at the Senior School campus. For the purposes of this document, international students are defined as those who are the primary visa holder of a 500 subclass visa not on a student exchange program.

# Application process and English requirements

---

For international students on a 500 subclass Visa, boarding is compulsory and a guardian who lives locally must be nominated by the parents. Local guardians are interviewed by the Registrar or the Admissions Manager prior to the time of student enrolment. Accommodation provided by the local guardian for the student will also be reviewed by the Registrar prior to enrolment.

Entry is usually for the start of the academic year at the end of January, however, applications for entry at other times will be considered.

## English language proficiency requirements

We require different levels of English ability for students entering at differing levels. In general terms, the older an applicant is, the better their English must be.

Applicants to Years 3-6 Tudor House should be able to communicate in simple spoken and written English. This will be assessed by the Registrar at the time of interview and the student may be required to complete a handwritten task.

For applicants to Years 7-11 Senior School, the completion of an AEAS assessment or EAL/D level is required. The results of the AEAS assessment or EAL/D report must be submitted at the time of enrolment registration.

**Minimum English language requirements are as follows:**

Year 3 – 6	Simple spoken and written English
Year 7	AEAS 70% or EAL/D Level 3
Year 8-9	AEAS 75% or EAL/D Level 4
Year 10	AEAS 80% or EAL/D Level 4
Year 11	AEAS 85% or EAL/D Level 5

For further information, or to apply for AEAS testing, please visit [www.aeas.com.au](http://www.aeas.com.au).

## Applying as an International Student

To apply as an International Student at The King's School please complete online registration form (<https://www.kings.edu.au/joining/international-students>) and provide copies of:

- Last two years school reports (translated into English)
- Birth certificate
- Passport
- Results of AEAS test / EAL/D report
- Any certificates or awards indicating an applicant's extra-curricular activities (translated into English)
- Details of any special educational or medical conditions that may affect academic and social progress
- Payment of \$250 non-refundable registration fee is required to be made to complete registration. This can be made after online registration form is completed and documentation uploaded.

Students should have the educational qualifications appropriate to the year applied for. For example, students applying for Year 6 should have evidence that schooling from Years 1-5 will have been completed.



## Fees

Please refer to the current *Schedule of Fees* on The King's School website (<https://www.kings.edu.au/joining/fees-and-payments>).

Indicative tuition and non-tuition fees can also be found in 'Fees and Refunds' within this document on page 25.

## Education Agents

The King's School does not use agents to recruit overseas students or enter into agreements with, or pay a commission to, education agents. Where possible the School prefers to deal directly with families, although families are welcome to use agents to act on their behalf, however, this would be a financial agreement between the agent and the families concerned.

## Interview and Offer of Place

Once we receive this documentation, we will be in touch regarding the possibility of an online interview with the Registrar. Applications are processed in accordance with established policy and procedures and are dealt with on their merits and at the discretion of the School.

## Acceptance of offer and what happens next

After the interview, if both parties are happy to proceed, a *Letter of Offer* will be sent to you.

Both parents and/or legal guardian are required to sign and return the *Written Agreement* within 14 days. This becomes the binding contract between the School and the family. To accept a place at The King's School you will need to sign the *Written Agreement* and then pay the non-refundable admission fee (AUD 4,500) and 1st semester fees, the amounts of which will be detailed in the letter.

Please also note that If a student is to be withdrawn from the School (or decides not to commence at the School), **at least** one full Term's notice, in writing, must be given to the Headmaster or the Registrar. The notice should be given **no later** than the first day of the School term at the end of which the notice expires, **In the absence of the required notice, a Term's fees (tuition and boarding if applicable) are payable.**

## Visa, local guardian and health cover information

Once you have accepted an offer, the School will issue a CoE (Confirmation of Enrolment) and CAAW Letter (Confirmation of Appropriate Accommodation and Welfare) which confirms that the School is responsible for the welfare of your child. You will need both of these documents prior to applying for a visa. You will also need to organise Overseas Student Health Cover (OSHC) which is required to be taken out for the length of the visa. The King's School can organise the OSHC on behalf of the student/parents with BUPA. However, parents are welcome to organise their own cover and send a copy of the OSHC Certificate to the School. More information on visas can be found here <https://immi.homeaffairs.gov.au>.

Local guardians will also need to be arranged by the student's parents or legal guardians. These local guardians may be a family friend, relative or be sourced from an agency. Local guardians should live close to the School and be familiar with School policies and activities so that they can be a support to your child while they are away from home. All guardians will need to meet the Registrar, or Admission Manager, prior to enrolment. Parents must also approve any change of guardian if the local guardian becomes unavailable.

## Local guardian requirements

The King's School requires that all International students enrolled at the School, have a guardian appointed for the duration of their enrolment who can act on behalf of the student's parents.

Guardians are required to liaise with the student's parents and the School. Guardians assist the School with all aspects of the student's welfare while in Australia, including care for their wellbeing and accommodation where necessary.

The person accepting the role of guardian is to meet the following criteria:

- must be over 25 years of age, have good verbal fluency in English and be living close by while the student is attending the School.
- must be of good character and have permission to reside in Australia while the student is at the School.
- be a professional guardian/agent authorised by the parent or may be a family relative or family friend.
- must provide documentary evidence of his/her appointment to this role by submission to the School of the completed *Appointment of Guardianship* form.
- must provide a statement to the School of his/her acceptance of guardianship for the student, and their obligations in this capacity, by submission to the School of the completed *Appointment of Guardianship* form.

- All guardians or members of a household over 18 years of age must have a current Working With Children Check (WWCC)

### School requirements

The responsibilities of the local guardian include:

- maintaining regular contact with the student, his parents and the School, including Housemasters and Mentors.
- informing the Housemaster of any absences or appointments where the student would require leave from school.
- representing parents regarding school matters or issues of concern which may mean availability to meet with staff at the School.
- awareness of School rules and expectations for students, particularly in the area of academic and extra-curricular commitments, as well as Boarding House rules. Have knowledge of leave and Term dates as outlined in the Student Diary.
- ensuring the student is aware of School rules and expectations and meets their academic and extra-curricular commitments. This includes Boarding House rules as well as attendance at School and House functions.
- confirming the suitability of a student's leave arrangements. This will include knowledge of activities the student may undertake and of hosts with whom they may be staying.
- availability to provide support for the student at all times, for example, in regard to health matters, medical emergencies, travel and accommodation arrangements during school vacations, or temporary accommodation if required by the School.
- interest in, and encouragement of, the student's academic performance and guidance for further support, such as tutoring.
- interest in, and encouragement of, the student's growth physically, mentally, emotionally, socially and spiritually through their participation in extra-curricular activities, particularly sport.
- active involvement in providing for the wellbeing of the student, for example, regular visits or telephone contact, invitations to meals or staying over with the guardian.
- availability to attend School functions such as Parent-Teacher interviews, Speech Night, Graduation Ceremony and Valet Dinner, as well as House functions and dinners, if the parents are unable to attend.

### Working with Children Check (WWCC)

All guardians need to provide proof of identity such as a current Australian driver's license or a valid Passport.

If not born in Australia, guardians should also provide a copy of Certificate of Australian Citizenship or Permanent Residency, Current Student Guardian Visa or other temporary visa demonstrating their ability to remain in Australia for the duration of the student's enrolment at The King's School.

All guardians also need to provide a valid and up-to-date Working With Children Check (<https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check>).

### Changing Guardians

Guardians will need to notify The King's School of any changes to these arrangements should he/she be unable to act as guardian. In this case the guardian may nominate a 'proxy' guardian to act during this period and inform the School prior to these arrangements. Should the guardian be unavailable or absent from Sydney for greater than four weeks, then a new guardian will be appointed well in advance and a new *Appointment of Guardianship* form will be submitted to the School. Parents must also approve any change of guardian if the local guardian becomes unavailable.

All residents of the household over 18 years old must provide a current Working with Children Check.

Any change of guardianship for this student must be made by completing a new *Appointment of Guardianship* and *Acceptance of Guardianship* forms which then **need to be approved by the Registrar or Admissions Manager of The King's School.**

## Payment of School fees

Following initial upfront payment of fees as listed in the *Letter of Offer* letter, ongoing fees are payable six months in advance. All fees must be paid in Australian dollars.

Payment of fees may be made by cheque, money order, B-Pay, Direct Debit from an Australian bank account, bank transfer or credit card (including a merchant fee).

If parents have any concerns at any time about the payment of fees, they are invited to contact the Assistant Accountant on **+61 2 9683 8557** to discuss putting an alternative course of fee payment in place.

## Terms and conditions of enrolment

Please note that it is The King's School policy that all international students must board at The King's School as the School signs a welfare letter (CAAW) for each student. Please see page 32 for terms and conditions of enrolment.



## Orientation for new students

When International students arrive at The King's School, they meet with their Housemaster, mentor and student buddy. The International Students' Officer, who resides at the School, also supervises their settling-in process and remains closely connected with all international students and their families to assist them with understanding the adjustments to life in Australia.

Help is given, if required, to assist the family with the purchase of uniforms, textbooks and stationery. The Housemaster allocates a buddy to help new students for the first few days as they settle in and become accustomed to the routine.

Upon commencement at The King's School or The King's School, Tudor House, International students will take part in an age and culturally appropriate Orientation Program. Conducted by Housemasters and the International Students' Officer, this program is outlined in the International Students' Policies and Procedures Handbook <https://www.kings.edu.au/joining/international-students> and introduces the student to key staff and School information.

The King's School International Students' Handbook, New Students' Handbook, Boarders' Handbook, and School Diary assist international students to know about and understand student code of conduct, the antibullying policy, facilities and resources, emergency and health services, complaints and appeals processes, visa conditions, local area services and staff who may be able to help.

Subject to the required information and the test results provided on application, The King's School and The King's School, Tudor House can offer international students (where necessary) specialist assistance at an appropriate level in English. Lessons with ESS and EAL/D support are available at no extra cost. Specialist assistance for students with specific learning difficulties may also be available. Voluntary additional services may be available at an additional cost.

All staff employed by the Council of The King's School are required to have a current Working With Children Check (WWCC).

Additional support in tuition is also available at no additional cost in the library and ESS areas, as well as tutors being available in the boarding houses.

Students are able to access staff listings and responsibilities through the School's KingsNet platform. These include:

### Senior School

- Rev Stephen Edwards, Head of School
- Ms Kiki Petrova, International Students' Officer
- Mr Josh Hoogland, Deputy Head (Students and Community)
- Individual Boarding Housemasters and Mentors for individual care and support
- The Deputy Head (Academics) and Academic Year Coordinators for important course progress advice
- Ms Angela Williams, Director of Education Support Services
- Sister Kerry Milosevic, School Nurse
- Rev Jason Hobba, School Chaplain

### Tudor House

- Mr Adam Larby, Head of School
- Rev Jason Hobba, School Chaplain
- Mr Tim Jenkinson, Boarding Housemaster and International Students' Co-ordinator
- Penny Coleman, Educational Support Service
- Sister Cassie Loarder, School Nurse







# Overview of The King's School

---

The King's School is a unique place of learning that deeply honours its almost 200 year history of educating boys and now girls in our Tudor House campus.

Teaching and learning for students are centred around three distinctives:

- Academic Excellence
- Character Development
- Christian Community

We offer boarding to boys from Year 7–12 at our Senior School campus in Sydney. Students can qualify with the High School Certificate (HSC) and many of our international students graduate to study further at leading Universities worldwide.

Our Primary School Tudor House campus in the Southern Highlands offers boarding for boys and girls from Year 3–6. Students study the International Baccalaureate Programme in Primary School.





## Senior School Campus – Sydney (Parramatta) New South Wales

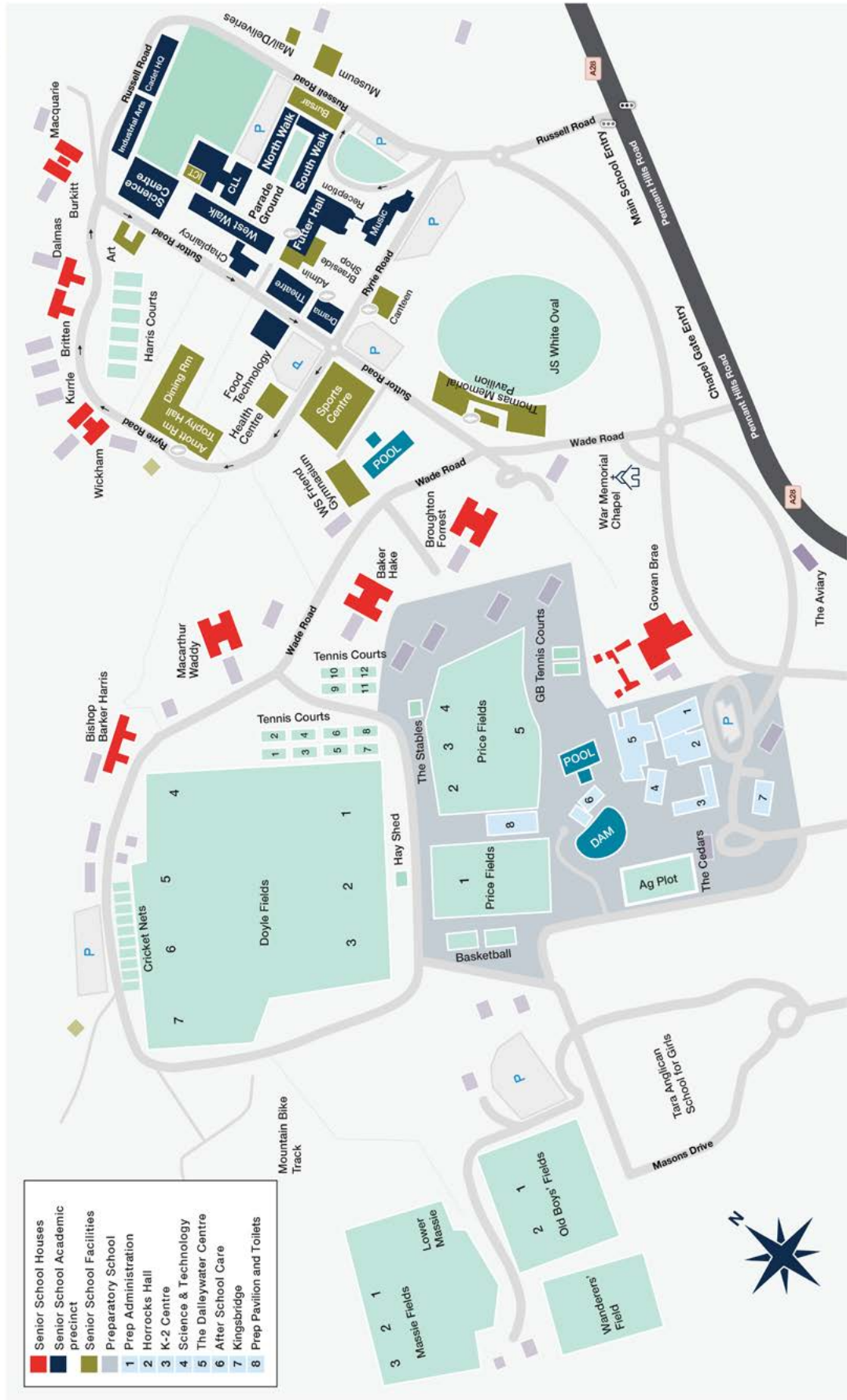
The Senior School at King's is situated in the geographic and demographic centre of Sydney, Australia's largest and most culturally diverse city. The King's School is also one of the largest boarding schools in Australia with advanced boarding facilities set in an expansive parkland setting (<https://www.kings.edu.au>). The 320 acres of grounds provide a wonderful environment in which to learn. It is a safe place within which boys are free to be boys - where they can run, explore and engage in learning.

## Preparatory School – Sydney (Parramatta) New South Wales

The King's School, Preparatory School enrolls from Pre-Kindergarten to Year 6. However, there are no boarding facilities at this campus and international students wishing to apply for Year 3 – Year 6 should register for the Tudor House Campus.



# The King's School Map







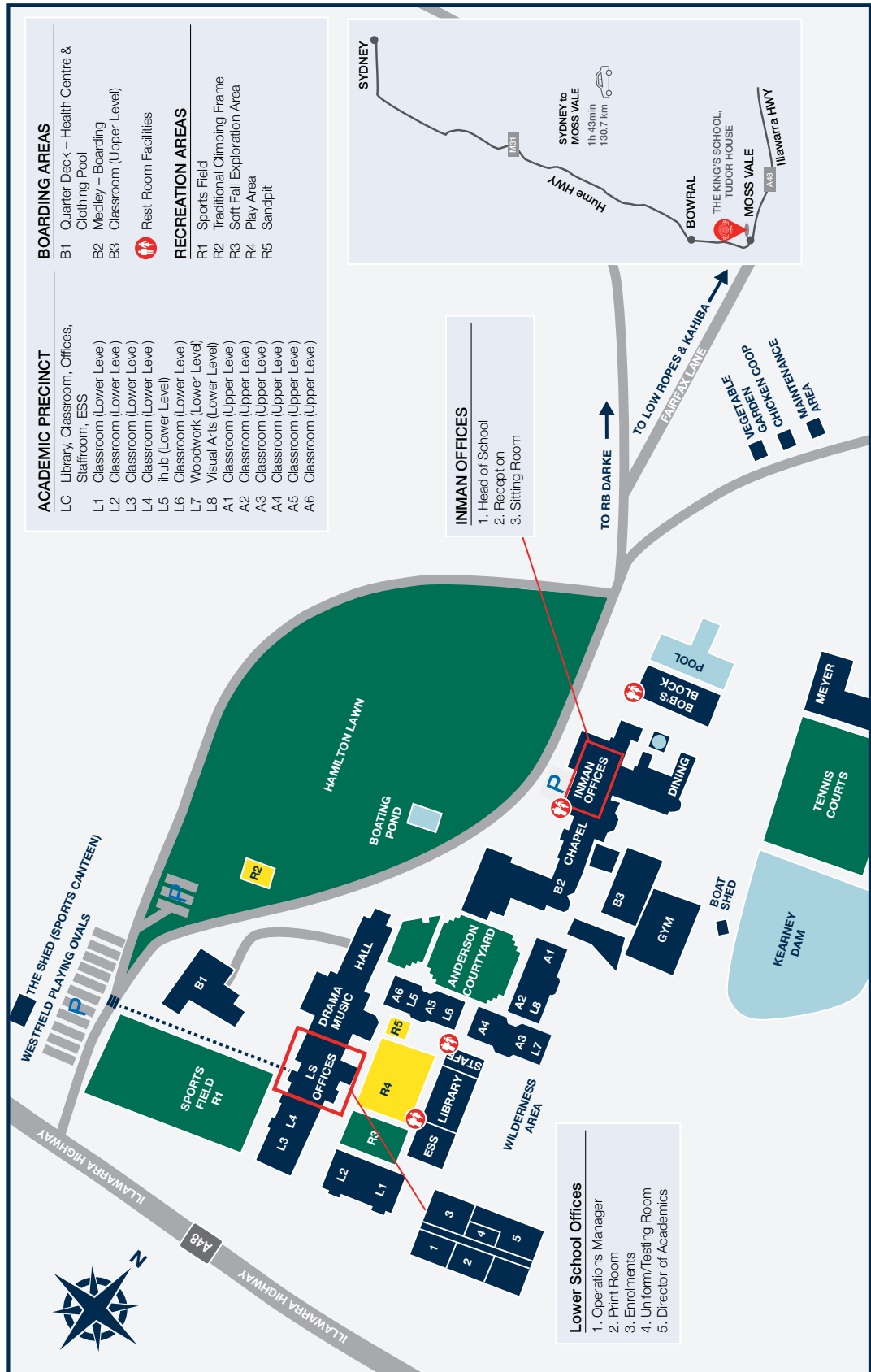
## Primary School Campus – Tudor House, Southern Highlands, New South Wales

The King's School, Tudor House is a Pre-Kindergarten to Year 6 co-educational school (<https://www.tudorhouse.nsw.edu.au>). It is located on 169 acres in the picturesque Southern Highlands of New South Wales, 130 kms south of Sydney. Tudor House offers exceptional indoor and outdoor learning environments that provide the space children require to learn through active investigation and exploration.



# The King's School, Tudor House

## Where To Find Us



# Outstanding facilities, equipment, and learning resources

---

All King's campuses are technology rich, with the classrooms supported by extensive Wi-Fi coverage, interactive SMART boards and Apple laptops and iPads for student use. We are committed to ensuring students use technology to support and enhance their learning experience.

## Senior School Campus (Year 7 – 12)

Modelled on the Oxford and Cambridge model of grassed quads, the Senior School is made up of graceful colonnaded buildings. The terracotta columns, sandstone and open verandas evoke a classical feel, whilst retaining something of an Australian look. The international reputation for academic excellence and leadership, results in strong interest from international students who make an important contribution to our boarding community.

### Academic Excellence

To enhance the curriculum, the School offers a wide range of opportunities for boys to reach their potential and challenge themselves.

#### Enrichment and Extension

The School provides quality enriching learning experiences for all students, including high potential and gifted learners. The program for high potential and gifted boys consists of various initiatives, including extension, acceleration and streaming, amongst others.

An Extension and Enrichment program is available with extension courses in several academic areas and students are invited to participate in intellectual clubs or societies within the School. There is a focus on public speaking at King's and this, together with an abundance of leadership opportunities, ensures that boys are prepared for life after The King's School.

Parents are encouraged to contact the Head of Academic Enrichment and Extension, should they have information that indicates their son has particular gifts, or with any specific queries.

#### Educational Support Services (ESS)

The ESS Department offers support to those who might need assistance with their spoken language, writing, numeracy or organisational skills.

The School also offers EAL/D (English as an Additional Language/or Dialect). The EAL/D course is specifically tailored for students whose first language is not English, so as to enable such a student to pursue post-school, English Language based University studies here in Australia or Internationally.

#### Scientific Research

The Science Centre is a state-of-the-art learning facility. Embedded within this Science Centre is a Research Centre that houses up to 16 full-time scientists from universities and the commercial world. Part of this cutting-edge research is undertaken in partnership with students from the School, thus allowing some students to engage in authentic scientific research.

#### Music

Music is woven through the experience of every boy at King's. During their Senior School years, boys will have studied music, sung in the Chapel and listened to many musical performances. After Year 7, boys can choose music as an elective. All boys also have the opportunity to undertake individual music lessons in singing and a range of musical instruments. As well as classroom tuition in music, the Senior School has an Orchestra, Concert Band, Stage Band, Choir, several contemporary bands and a variety of instrumental and vocal ensembles. Supporting our boys is a well-equipped Music Centre featuring performance spaces, classrooms and individual practice rooms.

#### Performing Arts

Drama is one of the School's most popular electives. King's offers world class drama facilities where boys can develop skills in communication and self-expression. Each year, there are several productions typically including the annual School



Play, the School Musical and a variety of other productions, some of which feature Old Boys. As well as an impressive Theatre, King's has a Drama Centre that features a Black Box Theatre, classroom, Green Room, and a storage area for costumes and props.

## Character Development and Co-Curricular Activities

### Sport

A modern Sports Centre and gymnasium, playing fields for Rugby, Cricket, Football, Tennis, Basketball courts and a 50 metre swimming pool also form part of the sporting facilities. A fine rowing facility is located on the Parramatta River at Putney. King's enjoys healthy sporting competition with other GPS Schools, culminating in combined competitions, such as Rowing and Athletics.

Given that all students at King's engage in sport, significant resources are invested in the School's sporting program. Facilities across the Pre-Kindergarten to Year 12 campus include extensive playing fields, cricket nets, tennis courts, a strength and conditioning centre, indoor sports centre, rowing facilities, rifle range, basketball courts and an Olympic swimming pool.

Participation in sport is considered an important part of our educational offering, and all boys from Year 3 to Year 12 are required to attend weekly sports practice and engage in Saturday sport.

- Summer sports: basketball, cricket, rowing, swimming, tennis, mountain biking, table tennis etc.
- Winter sports: cross country, football (soccer), rugby union, mountain biking, volleyball etc.

In addition, athletics and rifle shooting are offered throughout the year. During winter, students can compete for King's in snow sports and the equestrian team.

### Duke of Edinburgh Award Scheme

The Duke of Edinburgh Award Scheme is designed to develop a spirit of service, a growth in physical skills, enhancement of social and personal skills and resilience through adventure. Offered at the Bronze, Silver and Gold level, many Kingsmen undertake the Program.

### Life skills

Leadership is promoted in many ways at The King's School. For example, our **'Boys to Men'** Program in Year 10, develops leadership and life skills required in the home. This ground-breaking course aims to produce young men who can comfortably take their place in society. Typically, the course teaches practical skills such as money management, cooking, cleaning, car maintenance, ironing and etiquette. There is also reflection on how to develop healthy relationships and be a responsible and caring partner.

### Cadets

Boys are also exposed to the challenges of the Cadet Corps program. The King's School Cadet Corps is the oldest and one of the largest in Australia, involving 800 cadets. Although a compulsory activity for boys in Years 9 and 10, Cadets becomes optional in Years 11 and 12. The attraction to remain in Cadets is strong, with the result that many boys continue to serve in the Corps until they leave the School in Year 12.

One of the most popular elements of the cadet year is the annual Camp, which is undertaken in a bush setting in the Hunter Valley. Trekking, camping, initiative exercises, high ropes and abseiling are just some of the activities undertaken on Camp.

### Centre for Learning and Leadership

The Centre for Learning and Leadership incorporates a computerised library which is open each night until 9.00pm. Tutors are available for additional one-one-one learning for all boys at King's.

## Community Resources

### Houses

International students live in boarding houses with housemasters and matrons. Each senior boarding house includes a media room, table tennis, pool table, fire pit, fully equipped kitchen, and study areas in addition to fully equipped single bedrooms and duplexes.

### Health Centre

The Health Center is staffed 24 hours a day with a visiting doctor and physiotherapist in attendance.

### Dining Hall

All day and boarding students share lunch together in the main Dining Hall. Boarders also enjoy breakfast, morning tea, dinner and supper with a wide variety of healthy and fresh food which also caters for our international students and any student with dietary requirements.

### Transport

The King's School will transport all boarders to and from sporting venues and excursions via its own fleet of buses.

# Primary School Campus, Tudor House (Year 3 – 6)

At Tudor House we offer small class sizes that encourage active and engaging classroom environments that are filled with the latest technology to support students through their learning. Students enjoy specialist lessons in Woodwork, Music and Art. We also teach a language in addition to English (French), to encourage our youngest global citizens to develop an understanding of Australia's position in the world.

## Academic Excellence

The students benefit from rich learning experiences in addition to their regular classroom activities, with specialist classes in Music, Visual and Performing Arts, a Language in addition to English (French), Physical Education, Sport, Woodwork, STEM and our renowned outdoor education program Kahiba.

## Gifted and Talented Students

Valuing diversity, the School encourages all learners to work towards their potential. The School supports Gagné's Differentiated Model of Giftedness and Talent. A comprehensive assessment program supports the identification of students requiring extension and enrichment, in addition to teacher feedback, parent information and professional reports.

## Educational Support Services (ESS)

Tudor House provides evidence-based best practice, learning opportunities to support learners with additional needs. Multiple methods are used to identify students. Support for students is developed at the whole School, class, small group and individual level in response to need

# Character Development and Co-Curricular Activities

## Sport and co-curricular activities

The health and wellbeing of students is catered for with a range of sports including Soccer, Rugby, Cross Country, Athletics, Swimming, Triathlon, Softball, Cricket, Water Polo and Snowsports.

The annual Triathlon, Billy Cart Derby, Ashes Cricket (boarders vs day students), Rugby and Cricket Tours are much anticipated events on the School's annual calendar.

## Outdoor Education – Kahiba

One of the most popular activities at Tudor House is our renowned Kahiba program. With origins in the Cub Scouts movement, outdoor education has been a long-standing tradition of the School and provides students with the opportunity to build resilience, resourcefulness and character.

Linked to the curriculum outcomes, Kahiba challenges students physically and intellectually as they navigate a number of outdoor life skills.

Our 169 acres of bushland provides students with the weekly opportunity to enjoy Kahiba where they participate in activities ranging from canoeing, archery, base building, fire building and management, fishing, first aid, knot tying, tree climbing, orienteering, or competing on the 32 modules of the low ropes course. Years 5 and 6 cook their own lunch in preparation for the privilege of weekend camping on the grounds afforded to Year 6 students.

Additionally, students participate in the maintenance of our farm through the Paddock to Plate program, where they learn to plant, grow and nurture vegetables, fruit and animals. The resultant bounty is then used in the Dining Hall where we can all enjoy the products of the children's hard work.

## Music and Performance

Tudor House students have a wide range of opportunities to participate in performing. Whether it is a recital showcasing individual musical talent, singing with the Choristers, competing against their peers in poetry recitals, spelling bees or public speaking, or just performing in the annual Red Cross Concert Talent Show, students become engaged and confident in front of an audience.

Each year the Year 6 students perform in a musical. Directed by teachers and supported by the Music Department staff, these performances are an extravaganza.

In addition to the wide range of activities on offer every day at our School, we also have a number of extra-curricular activities held both on and off-site. The program includes tennis coaching on Arnott courts, swimming instruction and squad, an equestrian program at nearby Rosthwaite Farm, Soccer, Rugby and Cricket clinics, Chess Club, Lego League, Dance, Debating and Snowsport lessons and training during the winter months in the Snowy Mountains.

All of these activities contribute to forming stronger friendships between students and help to build on skills students will continue to use throughout life.

# Community Resources

## Boarding Facilities

Boarders at The King's School, Tudor House live in Medley House – a large manor house situated on 169 acres of rolling estate grounds with all the comforts of home.

The Boarding program includes a wide range of weekend activities. On any given Sunday, boarders can be found fishing at Gerroa Beach, bushwalking in the Blue Mountains, horse riding in Kangaroo Valley or camping under the stars on our very own property



Boarding provides a wonderful introduction to life at King's for students who are often away from home for the first time. By the time they progress to Senior School, they have found their boarding community and friends.

### **Health Centre**

Tudor House has a dedicated health centre with a full-time registered nurse on hand to care for and to take students to a doctor or a hospital if needed.

### **Transport**

The King's School, Tudor House will transport all boarders to and from sporting venues and excursions via the School bus.

### **Dining Hall**

All day and boarding students share lunch together in the main Dining Hall. Boarders also enjoy breakfast, morning tea, dinner and supper with a wide variety of healthy and fresh food which also caters for our international students and any student with dietary requirements.









# Studying at King's

---

All students at The King's School Senior School and The King's School, Tudor House are required to work at an acceptable level to gain results which match their ability.

## Courses offered

### **Primary course - CRICOS Course Code 041625E, Year levels 3-6**

The Primary school course is available for 8 semesters over 4 years in Years 3-6 and offers the International Baccalaureate Primary Years Programme. Applications will be considered in every grade.

### **Junior Secondary Course - CRICOS Course Code 041626D, Year levels 7-10**

The Junior Secondary Course runs for 8 semesters over four years.

Year 7 study the following subjects: English, Mathematics, Science, History, Geography, Personal Development, Health & Physical Education (PDHPE), Languages (French, German or Chinese), Music, Technology (Mandatory), Biblical Studies, and Visual Arts.

Years 8–10: In addition to the mandatory subjects of English, Mathematics, Science, History, Geography, Personal Development, Health & Physical Education (PDHPE), Technology (Mandatory) and Biblical Studies, the following elective courses are offered: Agriculture, Commerce, Design and Technology, Drama, Food Technology, French, German, Information Software and Technology, Mandarin, Music, Technical Drawing, Visual Arts and Industrial Arts. Elective History and Elective Geography are offered in Years 9 and 10, as is PDHPE Extension. Scholars' classes are available in English, Maths and Science.

### **Senior Secondary Course - CRICOS Course Code 041627C, Year levels 11-12**

The Senior Secondary Course runs for 4 semesters over two years and students can choose from a variety of electives.

Years 11–12 subjects including electives are as follows: English (all courses and extensions), Maths (all courses and extensions), Agriculture, Ancient History, Biology, Business Studies, Chemistry, Chinese, Design and Technology, Drama, Earth and Environmental Science, Economics, Engineering

Studies, French (and extensions), Geography, German (and extensions), Industrial Technology, Information Processes and Technology, Investigating Science, Legal Studies, Modern History, History Extension, Music (and extensions), PDHPE, Photography, Video and Digital Imaging, Physics, Software Design and Technology, Studies in Religion, Visual Arts, Vocational Education and Training courses through a variety of TAFE institutions, Open High School Languages and SSCL Languages.

Sporting and other co-curricular activities are compulsory for all students. Sports training and rehearsals may occur in School time, after School, during evenings and on weekends.

## Course duration and holiday breaks

There are 2 semesters (4 terms) per year. The School year begins at the end of January and finishes early December. The main summer break is 6 – 8 weeks over December and January each year. During the academic year, School holidays are at the end of each term and boarders are required to go home (or stay with their nominated guardian) at the end of each term.

## Qualifications gained

We offer the International Baccalaureate Programme at our Tudor House campus and the Higher School Certificate (HSC) at our Senior campus. The New South Wales HSC is an internationally recognised matriculation credential and allows students to apply for entry into Australia's universities.

As one of Australia's leading academic schools, King's produces many highly successful university undergraduates. Several of these students go on to take post-graduate qualifications at the world's leading universities including Harvard, Oxford, Melbourne and Sydney University.

## Teaching and learning at King's

All courses are conducted face-to-face. Teaching methods vary throughout the School, but in general students may expect to attend lessons in school classrooms, science or other laboratories and other specialist teaching areas. Some subjects will involve compulsory off-campus excursions and other activities.

The School provides all students with a laptop, relevant software and Helpdesk support on arrival. The School supports a modern Wi-Fi network with extensive security provisions to ensure appropriate computer use.

Class sizes are usually less than 25 and the overall staff to student ratio throughout the School is approximately 1:12. The School's classrooms and other specialist teaching areas are well equipped and offer modern facilities. The School offers students computer laboratories, specialist science laboratories for chemistry, physics, biology, agricultural science, junior science, state of the art library, media studio, art centre, performing arts areas and spacious classrooms. Extensive playing fields, an outdoor swimming pool, tennis and basketball courts, numerous rowing boats with a boatshed on the Parramatta river and a state-of-the art sports centre.

The King's School provides special programs for gifted and talented students as well as support programs for students with specific learning difficulties. The students are involved in various outdoor camps and a two year compulsory Cadet Corps involvement for Years 9 and 10.

## Assessment methods

Assessments of students' performance vary throughout the School, but all students are expected to attend all lessons and to complete homework assignments. Assessment will include classroom tests, assignments and formal examinations. All assessment is on a continual basis throughout the academic years with end-of-year examinations (when held) accounting for only a portion of the year's results. All assessment is based on specific criteria and it is rare for a single percentage mark, or a position in class to be given for any subject or for any year.

In Years 7-12, in addition to the continuous assessment throughout the year, formal end-of-year examinations will be conducted. School reports are issued at different times throughout the year and show application and progress. At the end of Year 12 the students sit for the Higher School Certificate. This Certificate is issued by the NSW Education Standards Authority and shows the subjects studied and the results gained.

## Requirements for satisfactory course progress

In order to comply with your visa conditions, students need to fulfill requirements for course progression and course attendance. Failure to complete tasks, whether they be formal Assessment or otherwise, and frequent absence put students at risk of breaching their visa conditions.

The course progress of all students will be assessed at the end of each semester of enrolment.

Students are required to satisfactorily meet course outcomes and requirements across all of their subjects. If a student does not complete the requirements for a course an 'N' determination is issued by the Deputy Head of Academics.

Typically, 'N' determinations are awarded for a course as a result of the student:

- Failing to apply himself with diligence and sustained effort to the set tasks and experiences
- provided in the course by the school;
- Failing to achieve some or all of the course outcomes.

Please see International Student Policies and Procedures on the School website for more information <https://www.kings.edu.au/enrolments/international-students-policies.php>

## Requirements for satisfactory attendance

Students are expected to attend all lessons unless they have a valid reason and have been excused from class. Student attendance is checked and recorded daily. Late arrival at school will be recorded and will be included in attendance calculations. An absence of five consecutive days instigates an intervention process.

All absences from school should be accompanied by a medical certificate, an explanatory communication from the student's Housemaster, guardian or parent or evidence provided that leave has been approved by the Boarding Housemaster. Please see International Student Policies and Procedures on the School website for more information (<https://www.kings.edu.au/new-home/the-kings-school-policies>).

If attendance falls under 80% of scheduled course contact hours the School will notify Department of Home Affairs via PRISMS of the student not achieving satisfactory course attendance.



# Fees and Refunds

---

Fees are payable only following signature of a written agreement. Please refer to the current Schedule of Fees on The King's School website (<https://www.kings.edu.au/joining/fees-and-payments>). Please note that fees are subject to annual review.

NOTE: Tuition and non-tuition fees are segregated as advised by CRICOS regulations. Some fees are only able to be estimated, and as such may vary from those outlined within the Written Agreement.

For our International fee schedule for Senior School and Tudor House please see page 37-39.

## Advice on potential changes to fees over duration of course

The *Written Agreement and Letter of Offer* outlines fees (as an estimated pro-forma invoice), which requires payment in order to accept the enrolment being offered. Adjustments on account for fees relevant to the entry year will be made prior to commencement and further fee statements may reflect any adjustments or increase in fees as per the School's Fees Policy and future fee schedules. It is under this agreement and understanding that the *Letter of Offer* advance fees invoice is issued and to which your acceptance is bound. Fees outlined do not include future disbursement charges which could be incurred eg uniforms, books, excursions, sundry items etc.

## Cancellation and refund policies

The Student Admission Fee is non-refundable. No refund will be made if an international student's visa is cancelled by the Department of Home Affairs or if the student is expelled from the School.

This agreement does not remove a student's right to take further action under Australia's consumer protection laws.

For a more detailed explanation of all cancellation and refund policies please see International Student Policies and Procedures on the School website (<https://www.kings.edu.au/new-home/the-kings-school-policies/>).

# Student welfare and accommodation

---

Living in a new country is an adventure. It can also be a long way from the support network of a student's family. The King's School has a renowned Pastoral Care program to help students develop a sense of belonging and to promote their wellbeing.

## Accommodation and boarding

Once your child arrives at The King's School we are legally responsible for their accommodation and welfare. For this reason we require all international students to board with us full-time. This is irrespective of whether any relatives live close by.

King's is one of the largest boarding schools in Australia with state-of-the art facilities. Our unique transition for Year 7 enables boarders to share in a dormitory-style of environment. Our Senior School Boarding Houses comprises Year 8 – 12 in either double or single bedrooms.

Warmth, security and a strong sense of community are features of the five residential houses set in spacious grounds on our Senior campus. Boys are taught to live in harmony, to be self-sufficient and independent.

A spirit of academic co-operation pervades each boarding house. Set homework periods, the assistance of live-in tutors and access to the School's state-of-the-art Intranet focus each boy on academic goals. Attention is given to organisational skills. A large range of sport and after school activities exists.

Sleep hygiene is a vital part within the structured routine in every boarding house. All technology, including mobile phones and laptops, is locked away and charged overnight to enable boys to sleep undisturbed.

All day and boarding students share lunch together in the main Dining Hall. Boarders also enjoy breakfast, morning tea, dinner and supper with a wide variety of healthy and fresh food which also caters for international students and any student with dietary requirements. Each Boarding house also has a fire pit and Barbeque area which is enjoyed by students and house staff on weekends. This time together helps to create a family and village environment for our boys.

### Senior Campus (Year 7 – 12)

Year 11 and 12 International students are accommodated in single bed-study rooms whilst Year 8 – 10 boys are in either spacious double rooms or single bed studies. All boarding accommodation has been recently refurbished to a high standard with built-in furniture, air-conditioning and a bright and spacious outlook over park-like grounds adjacent to extensive recreational facilities. All Houses feature modern recreation and meeting spaces and a well-equipped Common Room for light meal preparation.

Year 7 Boarders live in Gowan Brae – a gracious home with extensive facilities, caring staff and all the facilities to make the first year of senior boarding successful.

The boarding houses offer computer access for research, homework, assignments and email. There is also a games room and television room in each House.

Boarding houses also have a live-in Matron who assists in the day to day running of the House.

### Primary Campus (Year 3 – 6)

The King's School, Tudor House has a dormitory-style boarding arrangement, with all other facilities similar to the Parramatta campus. Boys and girls dormitories are in separate wings of Medley House.



## Welfare and pastoral care in boarding

The School's pastoral and House programs are supported by a Chaplain and Counsellors. These staff work in close association with Housemasters and Mentors to ensure that each student's academic and pastoral wellbeing is monitored with great care. The Year 7 Gowan Brae transition house enables boys to ease into the Senior School. All residential staff are experienced, highly qualified and trained.

## Weekend activities and holidays

Students may apply for weekend leave. This can only be with a nominated and approved family member, guardian or school friend's family. Students must also stay with approved guardians during holiday times or return to the care of their parents. Provision to inform the School of these arrangements exists in the *Written Agreement with Families*, signed on enrolment.

All leave arrangements are checked and approved by the relevant Housemaster. Leave is requested by the student or parent/guardian on Boardingware and **must be approved** by the Housemaster.

## Homestay policy during holidays

Students may apply for leave with a nominated and approved adult. Students must stay with their local guardian during holiday times or return to the care of parents. Provision to inform the School of these arrangements exists in the *Written Agreement with Families*, signed on enrolment.

All local guardians and members of their household over the age of 18 will be required to have a valid Working With Children Check. All local guardian accommodation provided to the international student is reviewed every six months.

For more information on our boarding program please read our Boarding Handbook which can be found on our website.





# Living in Sydney

---

Living in Australia will be a new experience, but there are support services at The King's School and The King's School, Tudor House as well as from other organisations to help make adjusting to life in Australia easier.

## Living in Australia and Costs

For information on indicative costs of living in Australia families may find the information in this link useful: [www.studyinaustralia.gov.au/global/live-in-australia](http://www.studyinaustralia.gov.au/global/live-in-australia). Please note that most of the students living costs are already covered in the boarding fees.

## Water

The quality of the water in Sydney, the Southern Highlands, and throughout Australia exceeds the standards for safe drinking water set by the World Health Organisation. It is safe to drink the water straight from the tap in Sydney.

## Electricity

The electrical current in Australia is 220 – 240 volts, AC 50 Hz. The Australian three-pin power outlet is different from many other countries, so your child may need an adapter which can be purchased at specialist electrical shops and at airports along with a voltage converter, if appliances are 110 volts.

## Customs and Quarantine

Australia has strict customs and quarantine laws prohibiting or restricting the entry of some foods, protected wildlife and associated products.

Australia is free from many pests and diseases found elsewhere in the world. Your luggage and hand baggage may be inspected when you arrive in Australia. It is important that you declare all items of quarantine concern, as you may be fined or prosecuted if you import forbidden items. For further information please see websites: [www.australia.gov.au](http://www.australia.gov.au) [www.agriculture.gov.au](http://www.agriculture.gov.au)

## Alcohol and Smoking

It is illegal for people under the age of 18 years to consume alcohol, cigarettes or other tobacco products and illicit drugs in Australia. Smoking is prohibited inside all Australian airports, on all buses, trains, ferries, and in most public buildings. The King's School and The King's School, Tudor House are non-smoking campuses.

## Boarding at The King's School

All boarding students will be provided with food, amenities and washing of clothes whilst at the School.

## Uniforms and stationery

The School Shop, the Braeside Shop, located on Ryrie Road in the School grounds of the North Parramatta campus, sells uniforms and other essential items. It also offers good quality second-hand uniforms through the Parents' Association Clothing Pool. Stationery items are also available. Textbooks may be purchased online from or any bookshop. Full details are provided by the Deputy Head (Academics).

# Key contacts

---

## Senior School Campus

### Primary international student contact

International Students Officer – Mrs Kiki Petrova  
Email: KZP@kings.edu.au  
Phone: +61 2 9683 8679

### Senior School Emergency contacts

Head of Senior School – Rev Stephen Edwards  
Email: see@kings.edu.au  
Phone: +61 2 9683 8442

Director of Boarding – Mr Ben Chadwick  
Email: bcc@kings.edu.au  
Phone +61 411 759 243

### Enrolments

The King's School Registrar – Jo Grinham  
Email: JNG@kings.edu.au  
  
Enrolments Officer Senior School – Cassandra Salmon  
Website: <https://www.kings.edu.au/>  
Email: enrol@kings.edu.au  
Phone: +61 2 9683 8613

## Tudor House Primary Campus

For all enquiries about enrolments at The King's School, Tudor House please contact Anna Massey, Enrolments and Community Officer, Enrolments Office:

Website: <https://www.tudorhouse.nsw.edu.au/>  
Email: tudor\_enrol@kings.edu.au  
Phone: +61 2 4868 0008

## Tudor House Emergency contacts

### Primary international student contact

Head of Boarding – Mr Tim Jenkinson  
Email: tjenkinson@kings.edu.au  
Phone +61 414 457 164

### Tudor House Emergency contacts

Head of Tudor House – Mr Adam Larby  
Email: alarby@kings.edu.au  
Phone: +61 2 4868 0021

### International Student Officer

International Students Officer – Mrs Kiki Petrova  
Email: KZP@kings.edu.au  
Phone: +61 2 9683 8679

### Enrolments

Enrolments and Community Relations Officer – Anna Massey  
Website: <https://www.tudorhouse.nsw.edu.au/>  
Email: tudor\_enrol@kings.edu.au  
Phone: +61 2 4868 0008

## Additional local emergency helpline websites and phone numbers

### Counselling

Counsellor@kings.edu.au is a confidential email link to the School Counsellors

### Emergency services (police or ambulance) phone: 000

### Kids Helpline

Website: <https://www.kidshelpline.com.au>  
Phone: 1800 551 800

### Lifeline Australia

Website: <https://www.lifeline.org.au>  
Phone: 13 1114

### Beyond Blue

Website: <https://www.beyondblue.org.au>  
Phone : 1300 224 636

### Bullying No Way

Website: <https://www.bullyingnoway.gov.au>

## Additional Contact Details

### **For policies and procedures that affect you at The King's School.**

Website: <https://www.kings.edu.au/>

Email: [enrol@kings.edu.au](mailto:enrol@kings.edu.au)

Phone: +61 9683 8555

### **Complaints and Grievances Resolution Policy**

Website: <https://www.kings.edu.au/new-home/the-kings-school-policies/>

### **For your ESOS rights and responsibilities**

Department of Education Science and Training (DEST)

Website: <https://www.dese.gov.au/>

ESOS Framework Student Fact Sheet:

[www.internationaleducation.gov.au/regulatory-information/Documents/esosstudentfactsheet.pdf](http://www.internationaleducation.gov.au/regulatory-information/Documents/esosstudentfactsheet.pdf)

Overseas Student Health Cover (OSHC) - Department of Health

Website: [www.health.gov.au/resources/collections/overseas-student-health-cover-oshc-resources](http://www.health.gov.au/resources/collections/overseas-student-health-cover-oshc-resources)

### **For Visa Matters**

Department of Immigration and Citizenship (DIAC)

Website: <https://www.homeaffairs.gov.au/>

## Resolving Problems

Bullying and other unsociable behaviour are not permitted at The King's School. Formal policies provide a structure which protects the interests of all students. These can be found on the School website (<https://www.kings.edu.au/wp-content/uploads/2021/03/Student-Bullying-Policy.pdf>) and in the student diary. If any student at the Senior campus or the Tudor House campus has a concern, they may speak to their class teacher, Mentor, the International Student Officer, Year Co-ordinator, Housemaster or School Sergeant.

Boarders may also speak to the Deputy Head (Students and Community), as applicable. If the problems cannot be resolved at that level, the Head of each campus and the Headmaster may be approached for assistance in resolving the concern.

The School Counsellors and the School Chaplain are also available for special assistance.

Students can seek assistance and report any incident or allegation involving actual or alleged sexual physical or other abuse by talking to their class teacher, Mentor, the International Student Officer, Year Co-ordinator, Housemaster or School Sergeant.

Students can refer to the student bullying policy found on the School website and in their student handbook: <https://www.kings.edu.au/wp-content/uploads/2021/03/Student-Bullying-Policy.pdf>



# Policy Documents and Forms

---

## The ESOS Framework – providing quality education and protecting your rights

The Australian Government, The King's School and The King's School, Tudor House would like overseas students in Australia to have a safe, enjoyable and rewarding place to study. Australia's laws promote quality education and consumer protection for overseas students. These laws are known as the ESOS framework and include the [Education Services for Overseas Students \(ESOS\) Act 2000](#) and the [National Code 2018](#).

### Protection for Overseas Students

#### Protection for Overseas Students

An overseas student on a student visa must study with an education provider and in a course found on the [Commonwealth Register of Institutions and Courses for Overseas Students](#) (CRICOS).

CRICOS registration guarantees that the course and the education provider at which you study meet the high standards necessary for overseas students. Please check carefully that the details of your course – including its location – match the information on CRICOS.

### Your rights

Information about students' rights and obligations under the ESOS Framework can be found in [ESOS Framework Student Fact Sheet](#).

- The ESOS framework protects your rights, including your rights before you enrol to:
- receive current and accurate information about the courses, entry requirements, all fees and modes of study from your institution and your institution's agent before you enrol
- sign a written agreement with your institution before or at the time you pay fees. You do not have to pay the institution any money or fees until you accept the agreement
- seek a refund in certain situations for course money you have paid. Information about refund arrangements must be included in your written agreement
- 3 Your rights before you enrol
- get the education you paid for. The law includes tuition protections that will allow you to be placed in another course or receive a refund if your institution is unable to teach your course (known as a provider default), visit <https://tps.gov.au> for more information
- access complaints and appeals processes
- request to transfer to another institution and have that request assessed by your institution.

## Your responsibilities

As an overseas student on a student visa, you have responsibilities to:

- comply with your student visa conditions
- ensure you have and continue to maintain your Overseas Student Health Cover (OSHC) for as long as you stay in Australia on a student visa
- tell your institution if you change your address or other contact details
- meet the terms of your written agreement with your education institution
- maintain satisfactory course progress and attendance.

Information about visa conditions for student visa holders is available on the [Department of Immigration and Border Protection](#) website, or call 131 881 on Monday – Friday from 8.30am to 4.00pm inside Australia (except public holidays).

## Terms and conditions of enrolment

Special attention is drawn to conditions concerning the notice required for the removal of a student, or cancellation of enrolment or change of date of entry.

### 1. Student Admission Fee (SAF)

- 1.1 Subject to clauses 1.5- 1.7, when parents accept the offer of a place (Offer of a Place) at The King's School for their son, a non-refundable SAF must be paid to The Council of The King 's School (School).
- 1.2 Payment of the SAF must be made at the same time as the Offer of a Place is accepted.
- 1.3 No refund of the SAF will be granted if the application is withdrawn, or the student is withdrawn or excluded from the School at any time after the Offer of a Place is accepted.
- 1.4 The School reviews the level of the SAF from time to time and prospective parents are advised accordingly.
- 1.5 If a Family Admission Fee has previously been paid for a brother(s) (whose parents are the same as the present applicant's) still enrolled at the School at the time the present applicant commences at the School, no further payment is required.
- 1.6 If a reduced Family Admission Fee has previously been paid due to a brother(s) being the recipient of a Scholarship or Bursary then that Family Admission Fee will need to be topped up to the full amount payable at the time of the first brother commencing at the School.

- 1.7 If a SAF has previously been paid for their son's enrolment in Tudor House, the SAF payable under clause 1.1 will be reduced by the amount of the SAF previously paid to Tudor House.

## **2. School Fees - General**

- 2.1 Parents of a student are jointly and individually responsible for the payment of all fees and charges for tuition, boarding, extra subjects, excursions, camps and the supply of goods and services to the student as selected by parents, or determined by the School, or incurred on behalf of the student from time to time (Fees and Charges).
- 2.2 The School reviews the level of Fees and Charges at least annually and these Fees and Charges are generally increased. Towards the end of each year parents are advised of the level of these Fees and Charges for the following year, and of requirements for payment.
- 2.3 Parents must pay or reimburse the School for any incidental expenditure incurred by the School on behalf of the student from time to time including for items such as books, excursions, educational programs, stationery and equipment. This incidental expenditure will be included in the Fees and Charges invoiced to parents.
- 2.4 Subject to clause 3.4, tuition and boarding fees for each term must be paid by the first day of the relevant term.
- 2.5 Where the parents of a student do not reside in Australia or the student is an Overseas student (as defined in clause 3.2), tuition and boarding fees must be paid a semester (two terms) in advance.
- 2.6 If the parents fail to pay an account for Fees and Charges by the due date, they will be liable to pay a default charge determined by the School which reflects (among other things) the administrative and financial cost to the School in collecting the outstanding Fees and Charges.
- 2.7 If an account for Fees and Charges is not paid in full by the due date or an authorised payment arrangement entered by the parents with the School, the School may:
- a) suspend the student's enrolment until a satisfactory arrangement for payment is made; and/or
  - b) terminate the student's enrolment.
- 2.8 While an account for Fees and Charges remains outstanding, the student may not be permitted to participate in any discretionary activity offered by the School (for example, sporting excursions or overseas trips).
- 2.9 The School may take all actions it considers appropriate to collect amounts owed to the School.
- 2.10 The parents agree to reimburse the School for all liability, loss, costs and expenses (including, without limitation, legal fees and debt recovery agents) in connection with any failure to pay the Fees and Charges.

## **3. School Fees - Overseas Students - Additional conditions**

- 3.1 The terms of clause 2 of these Conditions applies to Overseas students. In addition, the following additional and modified terms apply.

- 3.2 The School is registered by the relevant Commonwealth and State Government Departments to accept the enrolment of students from overseas. For the purposes of these Conditions an Overseas student is one who is ineligible to attract relevant grant monies received by the School from the Federal and State Governments (Overseas student).

- 3.3 Within the "Offer of a Place" Form under "Student's Details" the Registrar has signified after enquiry of the parents whether or not a student is an Overseas student. Special procedures and School fees arrangements apply to Overseas students.

- 3.4 Where the student is an Overseas student, tuition and boarding fees must be paid a semester (two terms) in advance.

- 3.5 Fees and Charges for Overseas students will include a surcharge reflecting the absence of Government funding and other charges which apply to all Overseas students each term.

- 3.6 Fees and Charges for Overseas students may include the annual cost of private health cover in advance in compliance with Government Visa requirements.

- 3.7 If the School considers that an Overseas student needs intensive English support, parents may be required to pay additional fees.

## **4. Guardians of Overseas Students**

- 4.1 Where the parents of a student do not reside in Australia they must appoint a suitable adult resident in Sydney to act as a Guardian for the student in accordance with the School's "Appointment and Obligations of Guardians" Form to be provided to parents by the Registrar.
- 4.2 Included within the obligations contained in that Form, Guardians must:
- a) be at least 25 years old;
  - b) speak English;
  - c) be contactable by the School;
  - d) be able to give support to the School in meeting the needs of the student;
  - e) attend enrolment interviews, Parent/Teacher interviews and other occasions at the School's request;
  - f) exercise a duty of care to the student when he is on leave with them;
  - g) liaise with both parents and the Boarding Housemaster to ensure the student's welfare.

## **5. Absence from School**

- 5.1 No remission of Fees or Charges, either in whole or in part, will be made if the student is absent due to illness, leave or suspension.
- 5.2 All students are expected to attend the School during School hours, except in the case of sickness or where leave not to attend has been given by the School.
- 5.3 Requests for leave from School activities, including academic and co-curricular programs and for early departure at the end

of term and/or late return from breaks are permitted only in the most exceptional circumstances and application must be made in writing to the Headmaster or his nominee. No arrangements or commitments should be made prior to the application being approved.

## **6. Discipline and Exclusions**

- 6.1 Students enrolled at the School are bound by all Rules and Regulations authorised by the Headmaster from time to time for the conduct of the School.
- 6.2 If the Headmaster (or any person authorised to act in his place) considers that:
- a) a student has seriously breached the School rules;
  - b) a student has otherwise engaged in conduct which is prejudicial to the School or its students or staff;
  - c) a student is not making satisfactory progress;
  - d) a mutually beneficial relationship of trust and co-operation between the parent and the School has broken down to the extent that it adversely impacts on that relationship;
  - e) a parent has failed to comply with these Conditions,

the School may temporarily suspend or exclude the student permanently from the School at its absolute discretion and no remission of fees will be granted.

- 6.3 Minimum standards of effort, attitude and behaviour will be required of students before they will be allowed to progress to the next year level. If there are deficiencies in any of these areas, the School also may require the student to be counselled, require the student to repeat the year, temporarily suspend the student or exclude the student from the School.

## **7. Review of Enrolment**

- 7.1 The School may review the enrolment of students at any time.

## **8. Courses and Compulsory Activities**

- 8.1 The School will determine which particular academic and co-curricular courses and activities are offered and/or provided at any time and which of these courses or activities is compulsory. The School's academic and other programs and activities may be changed without notice at any time. This may include discontinuance of teaching subjects and other programs.
- 8.2 Some activities are compulsory for all students and these may include:
- a) School Chapel and Christian studies;
  - b) School sports program (for Years 3 to 12) including, as a minimum, participation in summer and winter team sports (usually on a Saturday);
  - c) various camps and excursions that occur from time to time as an integral part of the School curriculum;
  - d) Cadet Corps.

## **9. Withdrawal of a Student**

- 9.1 If a student is to be withdrawn from the School, at least a full term's notice, in writing, must be given to the Headmaster or

the Registrar. The notice should be given no later than the first day of the School term at the end of which the notice expires. In the absence of the required notice, a term's fees (tuition and boarding if applicable) are immediately payable.

## **10. Change of Date or Cancellation of Entry**

- 10.1 If, subsequent to the Offer of a Place being accepted, the enrolment is cancelled, the SAF or top-up of the Family Admission Fee is forfeited to the School.
- 10.2 An Offer of a Place is for commencement in a particular year. To defer an accepted Offer of a Place:
- a) the enrolment will be cancelled;
  - b) in due course, the School will consider whether an Offer of a Place will be made to the student for the deferred entry year, noting that there is no guarantee that the request for a new date of entry will be accommodated;
  - c) a further SAF or top -up of the Family Admission Fee will be required.

## **11. Boarders**

- 11.1 Students enrolled as Boarders must remain as Boarders for the duration of their enrolment unless the Headmaster in his discretion agrees otherwise.

## **12. Uniform and Appearance**

- 12.1 All students are required to wear the School's uniform as prescribed, neatly and properly at School, when travelling to and from School, and on all School occasions unless otherwise instructed. Each item of clothing must be clean, in good repair and labelled with the student's name.
- 12.2 Students must follow conventional standards of appearance in accordance with what the School believes is the expectation of the School community.

## **13. Ethos and Rules**

- 13.1 All students and parents are to support the ethos of the School and to abide by the rules of the School that apply from time to time.
- 13.2 Boarders and parents of Boarders are to abide by rules governing the Boarding Houses that apply from time to time.
- 13.3 Students are expected to demonstrate high standards of behaviour and must not do or say anything that may adversely affect the reputation of the School, its staff or Governors, including in print, or on social or other electronic media, whether during or outside of School hours.

## **14. Obligations of parents**

- 14.1 Notwithstanding the obligations of parents set out in other clauses of this document, parents are required to:
- a) comply with any parent or Community Code of Conduct ;
  - b) accept and abide by the requirements and directions of the School relating to the student or students generally and not



interfere in any way with the conduct, management and administration of the School;

- c) read communications from the School including emails, KingsNet;
- d) advise the School in writing of any change of home, mailing, email address or contact details or other information on the Student Enrolment Registration Form within one month of such a change (including any change to whom the accounts are being sent);
- e) ensure the student has each item of official required uniform and all other requirements, such as textbooks and stationery;
- f) accept and abide by the directions of the School and the directions of staff in relation to picking up and dropping the student, at or near the School;
- g) while on School premises, or attending School activities elsewhere, comply with School procedures, the requests of School staff, with any applicable code of conduct of the School or the sporting association of which the School is a member, and encourage others attending in relation to the student to do the same;
- h) not do or say anything that may adversely affect the reputation of the School, its staff or Governors, including in print or on social or electronic media;
- i) communicate with students, parents, visitors and staff members in a courteous manner, and follow the communication guidelines laid down by the School from time to time;
- j) use their reasonable endeavours to attend Parent-Teacher interviews and parent forums and participate in courses offered by the School which are relevant to the student's education.

14.2 Obligations of parents are joint and several.

## 15. Personal Property

- 15.1 The student's personal property is not insured by the School, and the School does not accept any liability for loss or damage.
- 15.2 The Headmaster or his nominee may search the student's bag, locker or other possessions without notice where he considers that there are reasonable grounds to do so.

## 16. Privacy

- 16.1 Parents acknowledge that the School collects personal information about parents and students before and during the course of the student's enrolment, which is necessary for the School's functions and activities. The School may use and disclose information in such a manner as the Headmaster or any person authorised to act in his place may deem appropriate for the purposes of the student's education, health, care, welfare or development or for the operation of the School more generally. The School's Privacy Policy is available on the School's website. The Privacy Policy sets out how parents and students may seek access to personal information collected about them. The School's Privacy Policy also sets out how parents and students may complain about a breach of privacy and how the School will deal with such a complaint.

16.2 Some of the information the School collects is to satisfy the

School's legal obligations particularly to enable the School to discharge its duty of care. Laws governing or relating to the operation of the School require certain information to be collected or disclosed. This includes relevant education, health and child protection laws.

16.3 Health information about students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act.

16.4 From time to time, the School engages in fundraising activities. Information received from the parents may be used to make an appeal to parents. It may be disclosed to organisations that assist in the School's fundraising activities, for example, the School's Foundation or, on occasions, external fundraising organisations. The School will not disclose parents' personal information to third parties for their own marketing purposes without parents' consent.

16.5 On occasion, information such as academic and sporting achievements, student activities and similar news, is published in School programs, records of achievement, newsletters and magazines and on the School's website. Parents' consent to the student being identified (including being named, photographed, recorded in audio, video or other digital media) in material used to promote the School (eg in School programs, records of achievement, publications, digital media or the School's or affiliate websites), unless the Headmaster has been advised, or is advised, in writing that the parents do not give this permission.

16.6 If the parents provide the School with the personal information of others, such as doctors or emergency contacts, the School encourages the parents to inform them that the information is disclosed to the School and why, that they can access their information if they wish and that the School does not usually disclose the information to third parties.

16.7 If the student leaves the School after completing at least one full academic year the parents give permission for their child's name and address to be included on the ex-students database and being provided to the Old Boys' Union. The primary purpose of retaining this information is to enable the School and the Old Boys' Union to inform the student about the School's activities and to keep alumni members informed about other members.

## 17. Court Orders

- 17.1 Parents must provide to the School all current relevant Family Court or other Court Orders relating to the student.
- 17.2 These documents will be dealt with in accordance with the School's Privacy Policy.

## 18. Medical Details, Urgent Medical Treatment and Special Needs

- 18.1 Parents must complete and return a student Medical Form as required by the School prior to the commencement of the student at the School and as subsequently required by the School from time to time. Parents must keep the School Informed via the Health Centre of any changes to the student's health as reflected on the student Medical Form and provide

any medical information required by the School including medical reports.

18.2 If a student is ill or injured, necessitating urgent hospital and/ or medical treatment (for example injections, blood transfusions, surgery) and the parent is not readily available to authorise such treatment, the Headmaster, Housemaster or other responsible member of the School staff, may give the necessary authority for such treatment. All medical and ambulance expenses incurred on behalf of the student must be paid by the parent.

18.3 The student may not be fully covered under any School insurance policy for accidental injury during School related activities.

18.4 Parents must fully disclose any special needs (including but not limited to any medical, physical learning or psychological needs) of the student at the time of applying for enrolment and no later than 12 months prior to entry. By accepting an Offer of a Place, the parents warrant that they have provided all relevant information (including any report or diagnosis of doctors or other treating professionals) regarding special needs to the School and the School's offer of enrolment is conditional upon the parents having done so.

18.5 Where any disclosed special needs or medical condition change, or where any special needs or medical conditions arise during the student's enrolment, the School must be notified immediately.

18.6 Parents must notify the School immediately if the student has a communicable infection or condition or a notifiable condition under Public Health Regulations.

## **19. Reports**

19.1 Academic reports will be sent to the electronic or physical address notified by the parents. When parents are separated or divorced, reports will be sent to both parents on request to the address notified by each parent unless there is an Order of a Court or an agreement which provides that reports are to be sent to one parent.

## **20. Amendment of Conditions**

20.1 These Conditions may be changed from time to time by the School giving not less than two full terms 'notice to parents through the publication of the changes in the School newsletter or other publication.

## **21. Application of Conditions**

21.1 Unless amended, these Conditions continue to apply to the student and their parents for the whole duration of the student's enrolment at the School.

## **22. Definitions**

22.1 In these Conditions:

- (a) the term "Conditions" means these conditions of enrolment;
- (b) the term "Headmaster" means the Headmaster or acting Headmaster of the School, by whatever title he is known, and his nominee.

(c) the term "Parent" means the student's parents, or where the student has only one parent, that parent. The term includes any legal guardians;

(d) the term "student" means the person who is enrolled as a student at the School.

(e) the term "staff" means all present and past staff who have served at the School as employees, consultants or contractors.

(f) the term "Governor" means those persons appointed to the Council of The King's School.





# THE KING'S SCHOOL, SENIOR SCHOOL 2022 INTERNATIONAL FEE SCHEDULE

## TUITION FEES

### SENIOR SCHOOL

2022 tuition fees are inclusive of Camps Week and curriculum based excursions. In addition to tuition, boarding fees include all meals, laundry, bed linen and transport to/from sporting fixtures.

TUITION		BOARDING		TUITION & BOARDING	
YEAR	SEMESTER	YEAR	SEMESTER	YEAR	SEMESTER
7-8	18,369	36,739	13,730	27,460	32,099
9	18,369	36,739	14,769	29,537	33,138
10	18,736	37,471	14,769	29,537	33,504
11	19,600	39,200	15,090	30,180	34,690
12	26,670	40,007	19,258	28,888	45,928

\*Year 12 tuition fees are split over three terms (Term 1, Term 2 & Term 3)

## OTHER CHARGES AND ADDITIONAL COSTS TO CONSIDER

BEING FOR	COST
-----------	------

### OVERSEAS STUDENT / VISA FEE

Year 7-11	\$7,689 per yr
Year 12	\$7,611 per yr

### OVERSEAS STUDENT HEALTH COVER (OSHC)

In order to be granted a student visa, all applicants must provide evidence to the Department of Immigration and Citizenship that the student has OSHC for the duration of their visa.	\$640 (approx.) single cover for 12 months
--	--

### HIGHER SCHOOL CERTIFICATE (HSC)

The New South Wales Education Standards Authority (NESA) charge overseas students an administration and marking fee to cover costs associated with the HSC. This is paid once only, usually when the student is in Year 12.	\$1,220 for 2022 HSC students
---	-------------------------------

### TECHNOLOGY FEE (YEAR 7, 8, 9, 11 & 12)

All students are issued with an Apple laptop and accessories. The Student Laptop Program currently includes:

<ul style="list-style-type: none"> <li>Apple MacBook Pro 13" with 3-year warranty</li> <li>External hard drive for data backup</li> <li>STM hard-sided slip case</li> <li>Logitech mouse</li> <li>3-year accidental damage/theft insurance</li> <li>3-year software assurance &amp; updates</li> <li>3-year ICT Services support</li> <li>3-year hot-swap replacement laptops</li> <li>Tech fee</li> </ul>	Yr 7, 8, 9 & 11 \$1,440 per yr  Yr 12 \$1,080 per yr
--	--

### PERSONAL DEVICE PROGRAM (YEAR 10)

It is mandatory for devices to be purchased through the School's CompNow Parent Purchase Portal:

<ul style="list-style-type: none"> <li>Apple Macbook Pro 13" M1 8-core CPU/GPU 8GB 256GB SSD in either Space Grey or Silver</li> <li>Sandisk USB Flashdrive Ultra Dual 32GB Type-C Black</li> <li>Apple EarPods with Remote and Mic</li> <li>Logitech M337 Bluetooth Mouse - Black</li> <li>STM Ace 14" Protective Sleeve - Black</li> <li>3 Year On-Site CompNow Care Plan Extended Warranty for MacBook</li> <li>3 Year \$495 non-refundable King's School Technology Levy</li> </ul>	\$2,385 per yr inc GST
---	------------------------

### OR

<ul style="list-style-type: none"> <li>Apple MacBook Pro 14" M1 Pro 8C CPU 14C GPU 16GB/512GB SSD Space Grey or Silver</li> <li>Sandisk USB Flashdrive Ultra Dual 32GB Type-C Black</li> <li>Apple EarPods with Remote and Mic</li> <li>Logitech M337 Bluetooth Mouse - Black</li> <li>STM Ace 14" Protective Sleeve - Black</li> <li>3 Year On-Site CompNow Care Plan Extended Warranty for MacBook</li> <li>3 Year \$495 non-refundable King's School Technology Levy</li> </ul>	\$3,260 per yr inc GST
--	------------------------

### HOUSE LEVY

Annual Boarding House Levy	\$175-\$225
----------------------------	-------------

BEING FOR	COST
-----------	------

### ANNUAL GIVING

Voluntary tax-deductible donation to support ongoing improvements.	\$900 per yr
--	--------------

### SCHOOL UNIFORM

School uniform is compulsory. Regulation School uniform must be worn within the School grounds. Full School uniform (including blazers) must be worn to all formal day time events and at all evening functions. Appropriate sports uniform is to be worn for when participating in sport.	Full school uniform approx. \$2,000 initial cost.
--	---

### TEXT BOOKS

Students must attend class with required text books. Text book lists are provided for all year groups. Total cost will vary depending on individual subject selections in senior years.	\$800 per yr (approx.)
---	------------------------

### GOODS AND SERVICES TAX ON BOARDERS' MEALS

Charged on meal component of boarding fees	\$524 per yr
--	--------------

### REGISTRATION AND ENROLMENT

Registration (non-refundable) per student	\$250
Admission (non-refundable) per student	\$4,500

## SIBLING DISCOUNTS

BEING FOR	DISCOUNT RATE
-----------	---------------

Tuition Fees	10% for younger brother/s paying full fees
Boarding Fees	15% for second boarder paying full fees
Boarding Fees	30% for third and subsequent boarder paying full fees

## PAYMENT OF FEES, DISBURSEMENTS AND ADDITIONAL INFORMATION

### Fee Payment Information

- International students who attend The King's School on a Student Visa are required to pay the full fee paying overseas student fee.
- Fees payable for overseas students must be paid a semester (two terms) in advance.
- Disbursements are payable termly.
- All fees are shown in and the School bills only in Australian dollars.

Online fees and account payments can be made via  
The King's School website at: <https://payment.kings.edu.au>



# THE KING'S SCHOOL, SENIOR SCHOOL 2022 INTERNATIONAL FEE SCHEDULE

## THE KING'S SCHOOL PRIVACY ACT 1988 – COLLECTION NOTICE

1. The School collects personal information, including sensitive information about Students and Parents or Guardians (Parents) before and during the course of a Student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the Student and to enable them to take part in all the activities of the School throughout their association with the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health information about Students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about Students from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a Student to another school. This includes to other schools, (including schools participating in an Exchange program) government departments, medical practitioners, the School's Foundation and Old Boy's Union and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your son.
7. The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
8. The School's Privacy Policy sets out how Parents or Students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the Student, or where Students have provided information in confidence.
9. The School's Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. Personal information collected from Students is regularly disclosed to their Parents. On occasion information such as academic and sporting achievements, student activities, photographs and other news is published in School newsletters, magazines, on our website and social media pages such as Facebook. If you do not wish such information to be so published you must advise us now.
12. In recent times the School has sought to make greater use of social media such as Facebook, Twitter and blogs to keep the School Community informed of activities at the School and Students achievements. The School Community has been very supportive of the utilisation of that facility, particularly parents of boarders. It is recognised that these sites are also able to be accessed by persons outside of the School Community as is, of course, the School's website. On occasion the School will also look to post marketing material on these sites and should any Students or Community members including staff be depicted in such material their authority will be sought before so doing.
13. In respect to marketing of the School generally it will obtain separate permissions from a Student (depending upon their age) and their Parent prior to publication if we would like to include photographs or other identifying material such as voice recordings or film in marketing material for the school or otherwise make it available to the public such as on the internet. Similarly, the permission of staff will also be sought where their personal information is to be used for such purposes.
14. We may include Students' and Students' Parents' contact details in a class, Year or House list and School directory. If you do not wish your details to be included you must advise us now.
15. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.
16. If you wish to convey any view or request to the School over Privacy after reading this Notice please forward a message to [privacy@kings.edu.au](mailto:privacy@kings.edu.au)



Issued by The Council of The King's School – November 2021

[www.kings.edu.au](http://www.kings.edu.au) | P: +61 9683 8555 | E: [enrol@kings.edu.au](mailto:enrol@kings.edu.au) | PO Box 1 Parramatta NSW 2124 Australia  
Cricos No: 02326F | The Council of The King's School | ABN: 24 482 364 152 | Incorporated by The King's School Council Act 1893





# THE KING'S SCHOOL, TUDOR HOUSE

## 2022 FEE SCHEDULE

### TUITION FEES

#### TUDOR HOUSE

2022 tuition fees are inclusive of some text books and stationery. In addition to tuition, boarding fees include all meals, laundry and bed linen.

YEAR	TUITION			YEAR	BOARDING			TUITION & BOARDING		
	10 MONTHLY	TERM			10 MONTHLY	TERM		10 MONTHLY	TERM	YEAR
PRE-K	1,309	3,275	13,098		N/A	N/A	N/A	N/A	N/A	N/A
K	1,309	3,275	13,098		N/A	N/A	N/A	N/A	N/A	N/A
1	1,309	3,275	13,098		N/A	N/A	N/A	N/A	N/A	N/A
2	1,569	3,921	15,684		N/A	N/A	N/A	N/A	N/A	N/A
3	1,718	4,294	17,176		2,211	5,527	22,110	3,928	9,821	39,286
4	1,718	4,294	17,176		2,211	5,527	22,110	3,928	9,821	39,286
5	2,168	5,423	21,688		2,211	5,527	22,110	4,380	10,950	43,798
6	2,285	5,714	22,855		2,211	5,527	22,110	4,497	11,241	44,965

### OTHER CHARGES

BEING FOR	YEAR GROUPS APPLICABLE	COST
Lunch Fee	All Students	\$429 per term / \$1,714 per yr
GST on Boarders Meals	Year 3 – Year 6 (Boarders)	\$122 per term / \$487 per yr
Resource Fee	All Students	\$148 per term / \$593 per yr
Overseas Student		\$3,139 per semester/ \$6,279 per yr

### SIBLING DISCOUNTS

DISCOUNT	COST
Tuition Fees	15% for second siblings
Tuition Fees	25% for third and subsequent siblings
Boarding Fees	15% for second sibling
Boarding Fees	30% for third and subsequent siblings

Please note:

- Discount only applies to children paying full tuition / boarding fees.
- Discounts do not apply to lunch or technology fees.

### ADDITIONAL COSTS TO CONSIDER

BEING FOR	YEAR GROUPS APPLICABLE	COST
<b>UNIFORMS</b>		
Full school regulation uniform kit-out (including sports uniform)	Pre-Kindergarten – Year 6	Approx. \$1,600 initial cost
<b>CLASSROOM ENHANCEMENT</b>		
Camps	Years 3–6	Varies by grade
Excursion	Pre-Kindergarten – Year 6	Varies by grade
<b>DAY EXTENSIONS</b>		
Casual Boarding	Years 3–6	\$117 per night
After School Program (3.30pm–6pm)	Years 3–6	\$42 per day
Evening Meal	Years 3–6	\$15 per meal
Breakfast	Years 3–6	\$10 per meal
<b>ANNUAL GIVING</b>		
Voluntary tax-deductible donation to support ongoing improvements	Pre-Kindergarten – Year 6	\$225 per term / \$900 per yr

### REGISTRATION & ENROLMENT

FEE FOR	COST
Registration	\$250 (non-refundable) per student
Admission	\$500 (non-refundable) per student

### PAYMENT OF FEES, ADDITIONAL FEES & DISBURSEMENTS

#### Fees may be paid:

- Termly — Fees are due and payable in full by the first day of each term; or
  - Ten monthly direct debit billing (Feb–Nov) by credit card, cheque or nominated savings account.
- Fees are due and payable as and when instalments fall due. Unless otherwise requested via the completion of the Direct Debit Request Form & Service Agreement [www.kings.edu.au/fees-accounts](http://www.kings.edu.au/fees-accounts), The King's School will issue invoices for termly payment of fees.

All fees are shown in and the School bills only in Australian dollars.

Online fees and account payments can be made via the Tudor House website at: [www.tudorhouse.nsw.edu.au](http://www.tudorhouse.nsw.edu.au)



# THE KING'S SCHOOL, TUDOR HOUSE 2022 FEE SCHEDULE

## THE KING'S SCHOOL PRIVACY ACT 1988 – COLLECTION NOTICE

1. The School collects personal information, including sensitive information about Students and Parents or Guardians (Parents) before and during the course of a Student's enrolment at the School. This may be in writing or in the course of conversations. The primary purpose of collecting this information is to enable the School to provide schooling to the Student and to enable them to take part in all the activities of the School throughout their association with the School.
2. Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.
3. Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.
4. Health information about Students is sensitive information within the terms of the Australian Privacy Principles under the Privacy Act. We may ask you to provide medical reports about Students from time to time.
5. The School from time to time discloses personal and sensitive information to others for administrative and educational purposes, including to facilitate the transfer of a Student to another school. This includes to other schools, (including schools participating in an Exchange program) government departments, medical practitioners, the School's Foundation and Old Boy's Union and people providing services to the School, including specialist visiting teachers, sports coaches, volunteers and counsellors.
6. If we do not obtain the information referred to above we may not be able to enrol or continue the enrolment of your child.
7. The School may store personal information in the 'cloud' which may mean that it resides on servers which are situated outside Australia.
8. The School's Privacy Policy sets out how Parents or Students may seek access to personal information collected about them. However, there will be occasions when access is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the School's duty of care to the Student, or where Students have provided information in confidence.
9. The School's Privacy Policy also sets out how you may complain about a breach of privacy and how the School will deal with such a complaint.
10. As you may know the School from time to time engages in fundraising activities. Information received from you may be used to make an appeal to you. It may also be disclosed to organisations that assist in the School's fundraising activities solely for that purpose. We will not disclose your personal information to third parties for their own marketing purposes without your consent.
11. Personal information collected from Students is regularly disclosed to their Parents. On occasion information such as academic and sporting achievements, student activities, photographs and other news is published in School newsletters, magazines, on our website and social media pages such as Facebook. If you do not wish such information to be so published you must advise us now.
12. In recent times the School has sought to make greater use of social media such as Facebook, Twitter and blogs to keep the School Community informed of activities at the School and Students achievements. The School Community has been very supportive of the utilisation of that facility, particularly parents of boarders. It is recognised that these sites are also able to be accessed by persons outside of the School Community as is, of course, the School's website. On occasion the School will also look to post marketing material on these sites and should any Students or Community members including staff be depicted in such material their authority will be sought before so doing.
13. In respect to marketing of the School generally it will obtain separate permissions from a Student (depending upon their age) and their Parent prior to publication if we would like to include photographs or other identifying material such as voice recordings or film in marketing material for the school or otherwise make it available to the public such as on the internet. Similarly, the permission of staff will also be sought where their personal information is to be used for such purposes.
14. We may include Students' and Students' Parents' contact details in a class, Year or House list and School directory. If you do not wish your details to be included you must advise us now.
15. If you provide the School with the personal information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing that information to the School and why, that they can access that information if they wish and that the School does not usually disclose this information to third parties.
16. If you wish to convey any view or request to the School over Privacy after reading this Notice please forward a message to [privacy@kings.edu.au](mailto:privacy@kings.edu.au)



Issued by The Council of The King's School – November 2021

[www.kings.edu.au](http://www.kings.edu.au) | P: +61 9683 8555 | E: [enrol@kings.edu.au](mailto:enrol@kings.edu.au) | PO Box 1 Parramatta NSW 2124 Australia

Cricos No: 02326F | The Council of The King's School | ABN: 24 482 364 152 | Incorporated by The King's School Council Act 1893

# Glossary

---

AEAS	Australian Education Assessment Services <a href="http://www.aeas.com.au">www.aeas.com.au</a>
BUPA	international health insurance company
CAAW	Confirmation of Appropriate Accommodation and Welfare
CoE	Confirmation of Enrolment
ESS	Educational Support Services
EAL/D	English as an Additional Language/or Dialect
ESL	English as a Second Language
ESOS	Education Services for Overseas Students
GPS	Greater Public School
International student	those who are the primary visa holder of a 500 subclass visa not on a student exchange program
ISO	International Student Officer
NESA	NSW Education Standards Authority
NSW	New South Wales
OSHC	Overseas Student Health Cover (required for the duration of the visa)
PRISMS	Provider Registration and International Student Management System
RPL	Recognition of Prior Learning
VET	Vocational Education and Training





[www.kings.edu.au](http://www.kings.edu.au) | P: +612 9683 8555 | E: [tkss@kings.edu.au](mailto:tkss@kings.edu.au) | A: PO Box 1 Parramatta 2124, NSW Australia  
Cricos No: 02326F | The Council of The King's School, ABN: 24 481 364 152 | Incorporated by The King's School Council Act 1893

RIGHTS RESERVED: The information in the School Handbooks is accurate at the time of publication,  
but the School reserves the right to alter any of the arrangements outlined in the Handbooks at any time.